



2024 Scott Hamilton Invitational

Scott Hamilton Skating Club

August 2-4, 2024

Ford Ice Center Bellevue
7638 B Hwy 70 S
Nashville, TN 37221

<https://scotthamiltonskatingclub.org>

I. COMPETITION OVERVIEW

The 2024 Scott Hamilton Invitational will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

Sanction# 35469



II. ELIGIBILITY

Singles: Excel and Well-Balanced Events:

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
 - o Skate Up: skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
 - o If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
 - o If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the "floor" set by their excel series entry.
 - o If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills if the minimum test requirements are met.
- Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).
- For more details about establishing event levels, refer to the information sheet [HERE](#) or email events@usfigureskating.org.

All other singles and partner events (such as Adults and Pairs):

- Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.

EVENTS OFFERED:

- U.S. Figure Skating Program Requirements: usfigureskating.org --> [Skate](#) --> [Compete](#) --> [Program Requirements](#)
- Compete USA Program Requirements: learntoskateusa.com/competeusa

On the program requirements page linked above, competitions that fall within the date range beside the program requirements must use those requirements.

SINGLES	JUDGING	1 st Event Price	2 nd Event Price	3 rd Event Price
Excel Free Skate (Pre-Preliminary – Senior)	IJS	\$190	\$105	\$85
Well Balanced Free Skate (Pre-Preliminary – Pre-Juvenile & Open Juvenile Only)	IJS	\$190	\$105	\$85
Adult Free Skate (Bronze – Master Jr/Sr)	IJS	\$190	\$105	\$85
Adult Free Skate (Beginner – Pre-Bronze)	6.0	\$170	\$90	\$70
PAIRS: Please Note: This event is NOT part of the National Qualifying Series (NQS)	JUDGING	1 st Event Price	2 nd Event Price	3 rd Event Price
Short Program (Novice-Senior)	IJS	\$190	\$105	\$85
Free Skate (Juvenile-Senior)	IJS	\$190	\$105	\$85
SHOWCASE	JUDGING	1 st Event Price	2 nd Event Price	3 rd Event Price
Emotional Performance (Pre-Preliminary – Senior, Adult)	CJS	\$170	\$90	\$70
Choreographic Artistry (Pre-Preliminary - Senior, Adult)	CJS	\$170	\$90	\$70
Lyrical Pop (Pre-Preliminary - Senior, Adult)	CJS	\$170	\$90	\$70
Character Performance (Pre-Preliminary - Senior, Adult)	CJS	\$170	\$90	\$70
Comedic Impressions (Pre-Preliminary - Senior, Adult)	CJS	\$170	\$90	\$70
Duets/Trios (Pre-Preliminary – Senior, Adult)	CJS	\$170	\$90	\$70
Mini Production Ensemble	CJS	\$170	\$90	\$70
Production Ensemble	CJS	\$170	\$90	\$70
COMPETE USA EVENTS	JUDGING	1 st Event Price	2 nd Event Price	3 rd Event Price
Snowplow Sam-Basic 6 Program w/ Music	6.0	\$90	\$65	\$55
Aspire 1-4 Program w/ Music	6.0	\$90	\$65	\$55
Adult 1-6 Program w/ Music	6.0	\$90	\$65	\$55
Snowplow Sam – Basic 6 Elements	6.0	\$90	\$65	\$55
Adult 1-6, Compulsory Moves	6.0	\$90	\$65	\$55

Compete USA – Showcase	6.0	\$90	\$65	\$55
ADAPTIVE	JUDGING	1st Event Price	2nd Event Price	3rd Event Price
Special Olympics Badges 1-12	6.0	\$90	\$65	\$55
Special Olympics – Free Skate Program, 1-12	6.0	\$90	\$65	\$55

OUR COMMUNITY:

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

NON-DISCRIMINATION:

U.S. Figure Skating commits in policy, principle, and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences, and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating’s SkateSafe® Program receives, investigates, and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating’s Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit www.USFigureSkating.org/SkateSafe or email SkateSafe@USFigureSkating.org.

COMPLIANCE:

For full details about participant compliance requirements, refer to the U.S. Figure Skating SkateSafe® webpage: <https://www.usfigureskating.org/skatesafe#compliance>

COACHES



To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

A limit of two coach credentials per registered athlete.

MANDATORY ATHLETES

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. *

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email skatesafe@usfigureskating.org for instructions or questions regarding parental consent.

III. REGISTRATION INFORMATION

EMS COMPETITION REGISTRATION

Entries will be accepted via [EMS](#) with credit card only.

Each transaction includes a 3% credit card fee.

Start of Registration Applications: Wednesday, May 15, 2024, at 12:00AM ET

Registration Deadline: Sunday, June 30, 2024, at 11:59pm ET, or until the competition fills to capacity (Waiting Lists will be established if this occurs on a first come first serve basis)

Late Registration: \$50.00 (after the 6/30/24 registration deadline)

Event Change: \$25.00 (after the 6/30/24 registration deadline)

Late entries will be subject to the approval of the Chief Referee. Payment of fee(s) will be required before the skater is allowed to participate in practice ice or events.

1. Go to <https://usfigureskating.org>
2. Enter your U.S. Figure Skating, or if Compete USA events are offered, your Learn to Skate USA member number and password.
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then “Competition Registration.”
4. Choose 2024 SCOTT HAMILTON INVITATIONAL from the list of nonqualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

PARTNERED EVENTS:

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Create Account (Non-Member)" option on the [Members Only](#) login page.

COMPETITION TEST CREDIT

Skaters that meet the requirements for a test credit may request their test credit forms at registration. Forms must be picked up at the registration desk as soon as possible, but no later than 30 minutes following the last IJS event of the competition. Credit forms cost is \$5, which includes the "full flight". Competition Test credit must be submitted through the home club to U.S. Figure Skating, upon receipt of the test credit, send the documents to your home club test chair.

CRITIQUES:

No critiques will be offered at this event.

EMS COMPETITION PORTAL | MUSIC UPLOAD:

MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

DEADLINE: FRIDAY, JULY 19, 2024, 11:59pm ET.

SUBMISSION AFTER THE DEADLINE WILL INCLUDE A \$25 LATE FEE.

Competitors participating in events with music are required to upload their music to EMS no later than July 19, 2024, 11:59pm ET. After this date, skaters will be locked out of this feature and subject to a **\$25 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

All music must meet the following criteria. If you have questions about what format you have, please contact your coach, and get a new version of your music that meets the criteria listed below.

MUSIC CRITERIA:

- File Format: MP3

- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
 - This will be verified by the music chair, and they may request you upload a corrected file.
- Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also have available a backup copy of their competition music on a cell phone, and it must be immediately available rink side whenever the skater competes. If the phone does not have the standard round headset connector an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode, and volume turned to maximum.

EMS COMPETITION PORTAL | PLANNED PROGRAM CONTENT (PPC)

PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

DEADLINE: FRIDAY JULY 19, 2024, 11:59pm ET.

SUBMISSION AFTER THE DEADLINE WILL INCLUDE A \$25 LATE FEE.

Competitors participating in IJS events are required to submit PPC in EMS no later than July 19, 2024, 11:59pm ET. After this date, skaters will be locked out of this feature in EMS and subject to a **\$25 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

REFUND POLICY and LATE FEES:

Entry fees will not be refunded unless no competition exists, or the event is canceled. There will be no refunds for medical withdrawals. There will be a late fee of \$50.00 and an event change fee of \$25.00 after the June 30, 2023, registration deadline. The online processing fees are not refundable. Payment of the fees will be required before the skater is allowed to participate in practice ice or events. The Scott Hamilton SC reserves the right to divide an event, limit the number of entries, hold an event with only one entry and cancel an event (with refund) with only one entry.

LIABILITY:

U.S. Figure Skating, Scott Hamilton Skating Club, and Mid Ice LLC accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

IV. COMPETITION DETAILS

FACILITIES:

The competition will be held at:

*Ford Ice Center Bellevue
7638 B Hwy 70 S
Nashville, TN 37221*

Ford Ice Center Bellevue has two ice surfaces, each measuring 200'X85'. The facility also has dressing/locker rooms, restaurant, and snack shop, upstairs viewing and lounge area, and free parking. Admission to the competition is free.

LOCKER ROOMS AND CHANGING AREAS:

Locker rooms and changing areas will not be available for this competition. All athletes are expected to arrive at the arena ready (costumes, hair, make-up etc.). Athletes will be provided with an area to put skaters. Public restrooms are available.

US FIGURE SKATING TRAVEL POLICY:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be always adhered to during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

SCHEDULE:

Competitors may be scheduled on any day or time for the announced dates of the competition. The competition and practice ice schedule will be available via [EMS](#) as soon as possible after the close of entries. All participants will be notified via email once available. The competition schedule is set by the referee, and no changes will be made to the schedule once it is announced unless an error has been made by the referee.

EMS PRACTICE ICE:

All practice ice will be available for purchase online through [EMS](#). A timeline for practice ice sales periods will be available for viewing on the Main page of your skater portal.

Practice ice for individual skaters will be available on Friday, Saturday, and Sunday. Credits for practice ice will be available for "pre-purchase" ([Pre-Purchase](#)) during registration at a rate of \$20.00 for 20-minutes. *Skaters who pre-purchased credits will be able to go online after the schedule is release during the "selection window" ([Selection](#)) to choose their practice ice sessions.* Additional practice ice will be available for sale online during "Open Sales" ([Open Sales](#)) after those that pre-register for their sessions have chosen them at a rate of \$25.00 per 20 minutes. Open Sales will be extended through

the end of the competition at a rate of \$25.00 per 20 minutes if space is available. Most practice ice sessions will be limited to 20 skaters.

ONSITE CHECK-IN:

Registration will open Friday, August 2, 2024, one to two hours before the first practice ice, and run through the last event of the day. The registration table will be located at the Ford Ice Center Welcome Center. Athletes should check in at the registration table at least 45 minutes before their first event. Further information will be shared via email. Please register promptly upon arrival.

PHOTOGRAPHY/VIDEOGRAPHY

Photography and videography packages will be available for purchase directly from the vendor, Premiere Event Photography, separate from event registration. Videos and live stream may not be available for certain half-ice events. Flash photography is not allowed in the arena, as it is a safety hazard to skaters.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.

The photo/video policy for posting can be found [here](#).

AWARDS:

All events will be final rounds. Awards will be given to first through fourth place. Awards will be available immediately following the posting of the results for each event. Results will be posted on-line (printed results will not be available). Skaters can pick up their awards at the On-Site Registration Desk area.

OFFICIAL NOTICES:

All competition information will be included in the EMS Skater/Coach portal. Additionally, an official bulletin board will be maintained in the main lobby of the rink. It is the responsibility of each competitor, parent, and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

VOLUNTEER INFO:

Please see "Scott Hamilton Invitational" page of the SHSC Club Website, www.scotthamiltonskatingclub.org for volunteer opportunities.

VOLUNTEER COMPLIANCE:

Compliant positions at all U.S. Figure Skating sanctioned events include key LOC members, locker room monitors and medical event personnel. To be considered compliant, an approved volunteer serving in

one of these positions must:

- ✓ Must submit information for, proper payment of \$30 and successfully pass a background check*
 - The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ Must complete annual SafeSport Training
 - The training will be valid for 365 days from date of completion and there is no cost for the training/certification *

* Accessible via U.S. Figure Skating Members Only website: www.usfsaonline.org



CONTACT INFORMATION:

www.scotthamiltonskatingclub.org

If you have questions about this event, please contact:

Competition Chair	Jean Colello	competition@scotthamiltonskatingclub.org 615-934-4464
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ADDITIONAL INFORMATION:

Area hotels:

Home2 Suites by Hilton Nashville Bellevue

7616 Highway 70 S
Nashville, TN 37221
(844) 684-9427

Group Name: Scott Hamilton 2024

Please note, the entire URL must be copied and pasted for it to work properly.

<https://www.hilton.com/en/book/reservation/deeplink/?ctyhocn=BNANBHT&groupCode=CHTSHI&arrivaldate=2024-08-01&departuredate=2024-08-04&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT>

Hampton Inn Bellevue/Nashville I-40

7815 Coley Davis Rd
Nashville, TN 37221
(615) 662-3133

<https://www.hilton.com/en/book/reservation/deeplink/?ctyhocn=BNAWEHX&groupCode=CHHSHA&arrivaldate=2024-08-01&departuredate=2024-08-04&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT>

Hotel Avery Nashville

100 Coley Davis Rd
Nashville, TN 37221
615-662-0004

Sanction# 35469



<http://www.hotelavery-nashville.com/#/>

TRANSPORTATION:

Nashville International Airport (BNA) is approximately twenty-two miles from the Ford Ice Center, Bellevue and the drive time is approximately 35 minutes by car. There are many different hotel options near the airport, in nearby downtown Nashville, or by the facility. Car rental desks are available at the airport for your convenience. Please note your travel time can be considerably longer during peak rush hour travel times.