



2018 EGL
Non-Qualifying Competition



Ford Ice Center

5264 Hickory Hollow Place, Antioch, TN

Hosted by Scott Hamilton Skating Club

Dates: October 20-23, 2017

***Event dates subject to change contingent on entries*

Sanction # 25118

The 2018 EGL Non-Qualifying Competition will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the current rulebook, as well as any pertinent updates, which have been posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and is a currently registered member of a U.S. Figure Skating member club, a collegiate club or an individual member in accordance with the current rulebook. Please refer to the current rulebook for non-U.S. Citizens.

ELIGIBILITY/TEST LEVEL:

Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entrants may skate 'up' one level above that for which they qualify, but they may not skate down in any event. For free skating events, skaters may compete in either the Well-Balanced Program event OR the Test Track event, but not both.

Age restrictions/requirements: Skaters entering open juvenile must be at least 13 years of age at the close of entries.

ENTRIES: Online registration is the **ONLY** method available for entry into the 2018 EGL Non-Qualifying Competition and must be submitted online via Members Only (www.usfsaonline.org) by **11:59 pm on September 1, 2017.**

To enter the 2018 EGL Non-Qualifying Competition, please follow the steps below:

- Log on to www.usfsaonline.org
- Input your membership number and password
 - If you do not already have a password, go to www.usfsaonline.org and follow the online instructions.
- Select 'Events' on the top left menu
 - Select 'Competition Profile/Event Registration'
- Select 'Event Registration & Information' – '2018 EGL Non-Qualifying Competition'

**IF YOU ARE EXPERIENCING DIFFICULTY WITH MEMBERS ONLY AND/OR ONLINE REGISTRATION,
email EMS Support' emssupport@usfigureskating.org**

NO LATE ENTRIES WILL BE ACCEPTED UNDER ANY CIRCUMSTANCES!

ENTRY FEE: \$150.00

The entry fee to register for the 2018 EGL Non-Qualifying Competition event is \$150 per skater plus credit card processing fee. This entry fee includes skater's event, and an official event pin. In addition, each skater will receive one complimentary chaperone credential and one complimentary coach credential (must be named as the primary coach). **Please note competition footage and practice ice is sold separately.**

CHANGE FEE: Any request to change the level or event after completion of the online registration process will be assessed a \$25 change fee, with no exceptions.

REFUND POLICY: Per rule 3048 in the U.S. Figure Skating Rulebook, once entries have closed, entry fees are only refundable if the competition is not held. There will be no refunds for medical withdrawals. The credit card processing fees are non-refundable.

EVENTS:

As a non-qualifying competition held in conjunction with a qualifying competition, the LOC is offering a limited number of events due to schedule demands. In the event there are three or fewer skaters in a group at the close of

the entries, the event could be subjected to cancellation per the Chief Referee and entry fees will be refunded.

All events will be judged using the 6.0 system and there will be NO final rounds.

Well Balanced Free Skates:

* Rules listed above refer to program requirements within the U.S. Figure Skating [Rulebook](#).

*2017-18 Singles Free Skating Requirements can be found [here](#).

No-Test Free Skate: 4280

Pre-Juvenile Free Skate: 4250

Pre-Preliminary: Free Skate: 4270

Open Juvenile Free Skate: 4240

Preliminary Free Skate: 4260

Test Track Free Skates:

*2017-18 Test Track Free Skate Requirements can be found [here](#).

Juvenile Test Track

Junior Test Track

Intermediate Test Track

Senior Test Track

Novice Test Track

FACILITIES:

The competition will be held at [Ford Ice Center](#): 5264 Hickory Hollow Place, Antioch, TN 37013, (615)-742-4399. Ford Ice Center has two ice surfaces, each measuring 200'X85'. Both surfaces will be used for practice and competition. The facility also has free parking, dressing/locker rooms, a concessions area, upstairs viewing, lounge area and free Wi-Fi.

COMPETITION PROFILE VIA EMS: All registered competitors are required to complete their competition profile via www.usfsaonline.org through the Event Management System (EMS) portal beginning **Tuesday, August 1, 2017**.

A skater's competition profile consists of their uploaded competition music and coach(es) information. The Competition Profile for the 2018 EGL Non-Qualifying Competition must be submitted no later than **Friday, October 13, 2017**.

SKATERS WHO DO NOT COMPLETE WILL BE SUBJECT TO A LATE FEE AT THE DISCRETION OF THE LOC AND WILL NOT RECEIVE THEIR CREDENTIALS OR HAVE ACCESS TO PRACTICE ICE UNTIL MATTER IS RESOLVED.

MUSIC UPLOAD AND SUBMISSION: online music submission is the ONLY accepted method to submit program music. The uploaded program music MUST conform to the following specifications:

Programs per File:

Only one piece of competition program music (e.g. short program, free skate etc.) per file is allowed.

File Format: MP3 required

If you need assistance formatting your file to MP3, please consider the following free applications listed below. *Please note, U.S. Figure Skating/LOC does not endorse any conversion software.*

[Format Factory](#)

***PC only, not compatible for Apple*

[Audacity](#)

BACKUP MUSIC AT EVENTS (CD's ONLY)

In addition to submitting music online, all competitors must have at least one (1) backup CD rink-side during the actual event.

LIABILITY:

U.S. Figure Skating, Scott Hamilton SC, and Mid Ice LLC accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

CHECK-IN/INFORMATION:

The check-in desk will be located at the front desk/skate rental and will open 30 minutes prior to the start of the first scheduled practice and will remain open 30 minutes following the last competition event. All skaters are expected to be in the arena one hour prior to the start of their scheduled event. Any applicable fees must be paid here prior to the skater checking in for the event..

PRACTICE ICE:

Practice ice for the 2018 EGL Non-Qualifying Competition will be available for sale to all registered competitors during a pre-purchase period (credit only), an open sales period and if availability permits, onsite at the competition. All competitors are encouraged to purchase practice ice online prior to the event to secure sessions as there is no guarantee for onsite availability. Practice ice for the event will be 30 minutes in length and no music will be played (unofficial practice ice, UPI). Please review the information below in full prior to emailing the LOC and/or purchasing as there will be NO REFUNDS/TRANSFERS. As a reminder, practice ice sessions are NOT included in the skater's entry fee and are only available via U.S. Figure Skating's [EMS](#) module.

PRE-PURCHASE:

Beginning Tuesday, August 15th at 6:00 am ET through Friday, September 1st at 11:59 pm ET registered skaters may pre-purchase ONE 30 minute, unofficial practice ice credit (no music) for \$20.00. After the schedule has been finalized, skaters with a UPI credit will be able to self-schedule the session from Tuesday, September 5th at 6:00 am through Friday, September 15th at 11:59 pm ET.

OPEN PURCHASE:

Following the pre-purchase period, any additional sessions (\$25.00/30 minutes) will be sold from Wednesday, September 20th at 6:00 am ET through Monday, October 9th at 11:59 pm ET.

ONSITE:

UPI sessions will be sold onsite for \$30.00.

Safety on the ice is the responsibility of the skater. The Chief Referee and/or the LOC will determine the size and makeup of practice ice groups. Skaters are expected to follow usual rink etiquette. Coaching shall be from behind the sideboards. Coaches are not permitted to be in the music box or on the officials' platforms. Skaters who are not skating shall leave the ice surface to rest or converse. Only credentialed coaches and credentialed athletes will be permitted in the restricted areas with access to the ice.

PHOTOGRAPHY/VIDEOGRAPHY:

Kevin Devine Photography will serve as the photographer and videographer for the event. They will be available throughout the event for you to purchase photos and DVD's or digital downloads videos. Action photos as well as still awards photos and video will be available for purchase.

Please Note: Flash photography and videography of the competition, including practice ice, is strictly prohibited per U.S. Figure Skating policy.

SPECTATOR CONDUCT:

No items of any kind are to be thrown on the ice. Violation of this rule may subject the offender to ejection from the arena.

AWARDS:

Medals will be presented to athletes in 1st through 4th place. Awards will be presented at times designated on the official bulletin board.

SCHEDULE OF EVENTS: A tentative schedule of events will be posted prior to the competition. Notification of competition and practice ice times will be available by email correspondence and be posted online.

OFFICIAL NOTICES: An official bulletin board will be maintained in the main lobby of the rink. It is the responsibility of each competitor, parent, and coach to check the bulletin board frequently for any schedule changes and/or additional information.

INFORMATION REGARDING COACHES:

U.S. Figure Skating Rule MR 5.11 Coach Registration

In order to be granted access to work within U.S. Figure Skating sanctioned activities, each coach must complete the following requirements on an annual basis by July 1:

- A. Current member in good standing with U.S. Figure Skating
- B. Completed Background Check ('green light' status)
- C. CER (B) completed for the 2017-18 Competition Season
- D. Proof of liability insurance

For more information regarding Coach Compliance, please refer to:

<http://www.usfigureskating.org/Content/Coaching%20Compliance%20Toolkit.pdf>

LOCKER ROOM/CHANGING ROOM POLICIES:

The locker room/changing room policy for the 2017-18 U.S. Figure Skating competition season has been updated. All skaters, parents/guardians and coaches are encouraged to review prior to the competition. Additional information can be found here.

CONTACT INFO:

Please contact event chairs via email and allow up to 48 hours for responses to be provided.

Competition Co-Chairs:

- Jean Colello, presidentscotthamiltonsc@gmail.com
- Paula Trujillo, EGLpracticeice@scotthamiltonacademy.com

Programs:

- Paula Trujillo, EGLpracticeice@scotthamiltonacademy.com

Chief Referee:

- Rick Kern, richardckern@yahoo.com

ADDITIONAL INFORMATION:

EVENT PROGRAM:

If you would like your photo in the event souvenir program, email a photo to Michelle Thornbury at email EGLpracticeice@scotthamiltonacademy.com no later than Monday, September 18, 2017. Photo should be a “yearbook style” headshot in JPEG or PNG format with a pixel resolution of at least 600 X 400 pixels. Detailed instructions with a link to the email address will be available on the event website. Photographs and information from the survey when you register online will be used for the program and publicity for the event. Submission of a competition entry automatically grants permission to use all accompanying information, including photographs, for publicizing this Non-Qualifying Competition. Official programs can be pre-purchased at the cost of \$12.00 per program. It is in your best interest to pre-purchase your program, as there will be limited availability at the event and the price will be \$15.00 per program onsite.

EVENT PRE-ORDERS & MERCHANDISE:

Event merchandise will be available for pre-purchase on line as well as at the arena. Please note that some items will only be available for pre-purchase. Please visit the competition website for additional information; www.eglregionals.com.

ACCOMMODATIONS:

The 2018 Eastern Great Lakes Regional Non Qualifying Event has partnered with Pse Event Housing to provide attendees/groups with the best available hotel rates and a smooth booking experience.

Lowest Available Room Rates: View hotels and book online.

<https://pse.tournamenthotels.com/pse/Event/1487>

The best hotels will book up quickly so please book well in advance.

Book by Phone: [888-417-6446](tel:888-417-6446)

Email us at: <https://pseeventhousing.freshdesk.com/support/tickets/new>

View hotels and book online:

<https://pse.tournamenthotels.com/pse/Event/1487>

TRANSPORTATION:

Nashville International Airport (BNA) is approximately 10 miles from the Ford Ice Arena and it takes approximately 25 minutes by car. There are many different hotel options near the airport, in nearby downtown Nashville, or by the facility. Car rental desks are available at the airport for your convenience. Please note your travel time can be considerably longer during peak rush hour travel times.

COMPETITION SCHEDULE:

A competition schedule will be provided as soon as possible following the close of entries.

As a reminder, event dates are subject to change based on the entries.